# **Terms and Conditions Business Orientation Days 2025**

## 1. General

# 1.1. Changes in the program are reserved

The Business Orientation Days 2025 reserves the right to make changes to the program at any time. Every effort will be made to ensure that the scheduled activities proceed as planned. However, in the event of unforeseen changes, the Business Orientation Days 2025 cannot be held liable, and the committee will notify students at the earliest opportunity.

# 1.2. Registration deadlines

Registration for activities with CV selection is possible until the 23<sup>rd</sup> of September 23:59. Registration for activities without CV selection is possible until the 1<sup>st</sup> of October 23:59. To find out which activities contain CV selection, please visit <a href="https://www.businessorientationdays.nl">www.businessorientationdays.nl</a>.

#### 2. The event

# 2.1. Activities Business Orientation Days 2025

During the Business Orientation Days 2025, the following activities will be organized:

- Presentations
- Masterclasses
- Coffee Dates (with CV selection)
- Workshops (with CV selection)
- Individual Meetings (with CV selection)
- Company Lunches (with CV selection)
- Company Dinners (with CV selection)

Activities are planned in a fixed period of time. It is possible that an activity may take longer. The Business Orientation Days 2025 committee strives to minimize such occurrences but cannot be held liable if this happens. If there is a risk of missing a subsequent activity, you are permitted to leave early.

### 2.2. CV selection

As mentioned before, some activities contain a CV selection. With the CV selection, the company in question is able to select students based on their preferences. The selection is based on either the student's CV or their anonymized CV, this is chosen by the company in question.

Pay attention to the following points:

- The Business Orientation Days 2025 handles your personal details confidential.
- The Business Orientation Days 2025 is obliged to present the students CVs to the companies that the student has signed up for.
- The participating companies select students based on their CVs. The Business Orientation Days committee has no influence on the selection.
- The Business Orientation Days 2025 committee is in no way responsible if a student is not selected by the company.
- The Business Orientation Days 2025 committee is able to remove activity registrations if the student does not meet the registration conditions.

## 2.3. Process from registration to personal program

After the registration deadline for activities with CV selection on the 23<sup>rd</sup> of September at 23:59, the Business Orientation Days committee 2025 will send your CVs to the company/companies you have selected.

A few days before the event begins, you will receive your preliminary personal program. You will be notified whether you are selected or placed on a waiting list for activities you have selected.

Once the registration deadline has passed, a penalty policy applies, see 2.5 for more information.

The final personal program is sent to students a few days before the event begins. The final selection of students is shared with the companies.

# 2.4. Communication before and during the event

We contact students over email, phone or WhatsApp. Students are placed in WhatsApp groups for their corresponding activities. If this is unwanted, we recommend you to turn off the possibility for an unknown number to add you to a WhatsApp group.

Group participants are not allowed to contact each other without consent. The Business Orientation Days committee will not be held responsible for misuse of your contact information shared within the WhatsApp Group.

In case of questions, the Business Orientation Days committee is reachable through the email address <a href="mailto:info@businessorientationdays.nl">info@businessorientationdays.nl</a>. For urgent matters, you can reach us by calling our secretary Guido van den Biggelaar <a href="mailto:(+31 6 42008545">(+31 6 42008545</a>). If placed in a WhatsApp group we are also reachable by messaging the group admin, which is the Business Orientation Days business account.

# 2.5 Late cancellations/no-show policy

To give everyone a fair chance to participate, we have a no-show policy. Containing the following:

- **Late cancellations**: if you deregister after Friday 3<sup>rd</sup> of October, it will be considered as a late cancellation. For each event day, a fine of €20 will be charged for late cancellation(s).
- No-shows: If you cancel less than 24 hours before the activity, fail to attend, or do not cancel and fail to attend, you will be considered a no-show unless you have a valid reason. A fine of €25 will be charged for the first no-show. For each additional no-show, the fine increases by €5 per activity. Your no-show will be communicated to the company involved. They may choose to place you on a blacklist as a result.
- In case of an emergency, we would advise you to contact the secretary Guido van den Biggelaar (+31 6 42008545). In case of a sudden illness, it is important that the student can prove their illness with a medical certificate.

# 2.7. Not responsible for theft

During the Business Orientation Days 2025, the Business Orientation Days committee 2025 is not liable for any potential damage and/or theft of personal belongings.

### 3. Complaint regulations

Despite doing our absolute best and having great expertise, in case of any complaints about the event, you can contact us by sending an e-mail to <u>info@businessorientationdays.nl</u>. The Business Orientation Days committee 2025 will handle the complaint confidentially.

# 4. Privacy policy

The Business Orientation Days committee respects your privacy. Your personal information will only be used as outlined in this document.

## 4.1. Photos and videos

During the Business Orientation Days 2025, photos and videos may be taken. These images may be used by the VSAE, FSA, and participating companies for promotional purposes. By attending the event, you consent to the creation and distribution of such material.

# 4.2. Sharing of information

By registering for the Business Orientation Days 2025, you agree that your contact details and CV may be stored and shared with the companies you sign up for. In some cases, companies may request additional information, such as your phone number or LinkedIn profile. If you object to this, participation in CV selection activities is not possible.

# 4.3. Data retention for analysis

The Business Orientation Days committee may store participant data from the 2025 edition for future internal analysis and improvement of the event. This includes data such as activity registrations, attendance records, and general demographics. All data will be handled in accordance with applicable privacy regulations and will not be shared with external parties beyond what is outlined in these terms. Data will be anonymized where possible and retained for no longer than necessary.

#### 4.4 Website data

The organization collects and stores certain information from visitors regarding the use of our website, including the date and time of your visit, the type of browser used, the Internet Protocol (IP) address of your device, the number of hits, the pages and sub-pages visited, and the duration of your session. These statistics are used to enhance our website and will never be linked to other personal information held by the organization, such as email addresses.

We can contact the student about the event via information provided by the student. We do provide contact information to the companies if asked for. In case of any complaints about our privacy policy you can send an objection to info@businessorientationdays.nl.

# 4.5 Data access

All your personal details known to the organization can be viewed and changed via our website. CVs cannot be changed after the 23<sup>rd</sup> of September.

If at any time you think that the organization violates your privacy, please contact us directly via <a href="mailto:info@businessorientationdays.nl">info@businessorientationdays.nl</a>. You can also use this address to ask all your questions regarding your privacy.

## 5. Code of Conduct

All participants are expected to behave professionally and respectfully toward other students, company representatives, and committee members. Unacceptable behavior, including discrimination, harassment, or inappropriate conduct, will not be tolerated. The Business Orientation Days committee reserves the right to remove participants who violate this code from the event without refund.